



Minutes of the Directors Meeting

Monday 17th Oct. 2016, 4.00pm at the Rec Centre.

Present – Lee Middleton, Michael Pierce, John Robertson, James White, Bernie Ziegler, Tom Haggart, Ron Lewis, Harvey Janszen. Barb Ropars.

1) Previous meeting Minutes

1.1) Approval of Minutes of Directors' Mtg., Sept. 2016- Approved.

2) Manager's Report – appended.

2.1) Roche Link – a test link has been established but with medium speed most likely due to poor alignment. It was noted that access to their tower can only be done by notice due to safety requirements. No contractual relationship yet exists and the quoted cost is unconfirmed at around \$1600/month, for a 333Mb/sec. We will see if they can provide the service they are offering us before proceeding further.

2.2) Steveston Link – test link now proven, with a speed of 190Mb/sec, which may increase. Cost is likely to be \$2200/month for 200Mb/sec Telus feed. We need to firm up on cost of fibre installation by Telus via Skyway West, and seek a SLA with CBC and Skyway West – Action MP will circulate costs via email for Board approval of fibre install, within two weeks.

2.3) MP will produce a spreadsheet showing projected monthly P&L based on the projected costs of the new links - Action MP/HJ.

2.4) IP Address Block – not yet purchased due to price/availability on the secondary market. Skyway West is continuing to look at solutions.

2.5) We have a future option of an improved Steveston Link if CBC decide to offer us their ex-AM tower, and we also may have an option of a link via the Port of Vancouver which would eliminate the Delta Link – both these will be monitored, but not be a priority.

2.6) The issue of relay stations on problematic sites has been covered and we have a breathing space to consider options.

2.7) Tree climbers are awaited to resolve Delta link issues, but throughput has been increased.

MP confirmed that his first priority is dealing with existing users' problems, and the Steveston Link. The Board confirmed that additional resources can be sanctioned if required.

3)Insurance Update

3.1)Now in place.

3.2)Chek contract now can be signed. Chek are to be approached and be appraised of our current and future plans with a view to cementing our contractual position as a tower user – action LM/MP

4)Tech Update

4.1)Samual Island relay – erratic problem remains – action HJ

4.2)Deltacable – upload capacity has been increased and tree climbers are awaited to work on radio.

4.3)Ongoing is upgrading of radios throughout to improve service.

5)Finance Report

5.1) P&L and Balance Sheet appended

6)AOB

6.1)JR inquired about progress on the possible grant application to support a fibre optic installation. MP reported that he had no up to date information on progress. James Clendenan should be exploring options and costs, to enable us to assess feasibility and so prepare any grant application.

The meeting was adjourned.