

Directors' Meeting Minutes

Held at the Saturna Recreation Centre on 1^{8th} Mar. 2016

Present – Lee Middleton B. Ziegler, J Robertson, J.White. H Janszen, T Haggar, M Pierce, R Dentry.

Apologies B Ropars.

Approval of Agenda and Previous Meeting Minutes

The Agenda was approved. A resolution approved the minutes of the Directors' Meeting held on 1st Feb 2016.

Item 1.0) Manager's Report

1.1) New Link – Second attempt last week to establish link to Vancouver failed. MP will go to Vancouver next week and try from that end in conjunction with SkywayWest.

1.2) SkywayWest – no progress on contract until link proved, but noted that running cost is likely to be \$700/month more than current system.

1.3) Harbour Centre are OK with the installation of our equipment during this period of testing.

Item 2.0) Technical Report

2.1) Orcas – It was noted that there had been several service interruptions last month caused by Orcas.

2.2) System Resilience - HJ has a list of priority items which he is working through to improve weak points.

2.3) New Link/Orcas Timing - 2 months notice will be given to Orcas when appropriate.

2.4) Backbone Upgrade – There is no proposal to change the Tsawwassen Feed and distribution when the New Link is activated.

Item 3.0) Chairman's Report

3.1) LM outlined the reasons behind the decision to appoint a part time manager, primarily to get back on track with many important actions which for various reasons the Board has not been able to progress. The main duties will be-

3.2.1) Input to Cost Plan , and developing management tools, and a new billing system/Membership Classes.

3.2.2)-Detail Budget of Capital Expenditure for New Link , including one off management costs.

3.2.3)Putting Insurances in place,(Broker has initial info package)

3.2.4)Ensuring Worksafe Procedures are in place.

3.2.5)Being the contact point for Coop users, and keeping them informed of day to day issues affecting the system.

3.3)The Board agreed to the appointment of Michael Pierce for a 3 month trial period, to be reviewed on 15th June 2016. (MP abstained).

3.4)AGM – provisional date – July 23rd 2016.

There being no other business the meeting closed. Next meeting 14th April 2016 at the Rec Centre

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JW 2nd Feb'16