

Call to order at 2:35 p.m.

Present: Ellen Bourassa, David Cheslow, Andrée Fredette, Lee Middleton,

Regrets: Ron Lewis, Barb Ropars.

1. Agenda: approved.**2. Approval of Minutes, Dec. 2nd directors' meeting:** approved, to be posted on SaturnaNet.net.**3. Reports****a. President**

Summary of the progress of the Hillcrest test, prior to any connection to Beacon Wireless, further discussed below.

b. Treasurer

Treasurer reports the transfer of \$4,000 from reserve to chequing account, as per the motion passed on Dec. 2nd, 2017. Based on current income and expenditures, and assumptions regarding ongoing technical upgrades, management needs and purchases (IP address block), the budget forecast for fiscal 2018, which will be refined and then presented at the January 2018 directors' meeting, indicates a budget shortfall. As a result, SaturnaNet Coop may have to increase its monthly fees by \$15 to \$20, as of March 1st, 2018.

c. Technician – Harvey Janszen

In the absence of Harvey Janszen, Lee Middleton reported on his conversation with HJ. Going forward, HJ has agreed to assume the lead role for technical work, and assign and supervise the work of Ryan Dentry, including reporting hours.

4. Hillcrest Test (Beacon Wireless trial)**a.** The test will go ahead, with a time frame of Jan. 1st – March 1st, 2018.

ACTION: Ellen Bourassa will follow-up with HJ, to ensure work is done to prepare for the test, and to accommodate the time frame. Ellen will also talk to Sig Luft of Beacon, to ensure a start date of Jan. 1.

5. Beacon Agreement Discussion

Before further discussions with Beacon, a pause is needed while the Co-Op gathers data on speed and stability of the Beacon service. Accordingly, the Hillcrest test is a priority. Following the test, discussions with Beacon will resume.

6. Contractor roles**a. Harvey Janszen**

Lead role for technical work; assign, supervise and track work done, including that of Ryan Dentry;

b. Ryan Dentry

Contract for technical work to be drafted by David Cheslow, following a meeting with Ryan Dentry.

c. Bookkeeper/management

HJ has agreed to train Chantelle Middleton by mid-December on an online customer service, service call ticket system, including tracking of customer service, invoicing, etc.

7. Access Point Agreements

Three possibilities were explored for property owners hosting an access point:

1. No charge for internet service (i.e. \$720/year value);
2. Money, TBD
3. Solution around refusal

ACTION: Ellen Bourassa will obtain a list of access points and consult re. fine-tuning a fair agreement for all access points.

8. OS Ticket update

This trial is on hold, new solution found at no cost. CM will be trained on this system.

9. Next Meeting: Thursday, January 25, 5:00 p.m., location: Recreation Center.

10. Meeting adjourned: 4:35 p.m.